

(Levy upon Real Property)

INSTRUCTIONS TO THE SHERIFF OF THE COUNTY OF VENTURA

The Sheriff must have written, signed, instructions by the attorney for the creditor, or the creditor if he/she has no attorney in accordance with CCP262; 687.010.

-Check here if this is supplemental information to previously submitted instructions.

Plaintiff _____ vs. Defendant _____

Court Case # _____ Levy Officer's File # - if known _____

Provide the original writ and 5 copies, together with the appropriate fees. Please type or print legibly.

- Writ of Execution (money judgment) Does the real property contain a dwelling? - Yes - No

-Writ of Sale - Attach a certified copy of the Judgment for Sale as required by COP 716.010(c).
If the Judgment is pursuant to a judicial foreclosure, AND a right of redemption is applicable, include and attach a list of lien holder name(s) and address(es). If there are no lien holders, so state):

- Writ of Attachment - Levy only - the defendant's interest is not sold under attachment If this levy is pursuant to a writ of attachment and the defendant has not been previously served with a copy of the summons and complaint, you are required pursuant to CCP 488.020(c), to instruct* the levying officer to serve a copy of the summons and complaint, at the time the writ is served, upon the defendant Please provide two copies of the summons and complaint for each defendant to be served.

Was the defendant previously served with the summons and complaint? - Yes - No **

** - Please serve a copy of the summons and complaint upon the defendants).

If the writ was issued upon noticed hearing, was the defendant present at the hearing for the issuance of the writ? | - Yes - No

Pursuant to the writ, please levy upon and sell the'' interest of the following judgment debtor(s) / defendants).

NAME: _____

ADDRESS: (include mailing address) _____

NAME: _____

ADDRESS: (include mailing address). _____

The debtor's interest in the real property being levied upon and sold is described as follows:

COMMON STREET ADDRESS (if applicable) _____

ATTACH TO THIS SHEET THE LEGAL DESCRIPTION OF THE PROPERTY. INCLUDE THE ASSESSOR'S PARCEL NUMBER BE SURE THAT THE LEGAL DESCRIPTION IS TYPED AND CLEAR ENOUGH FOR RECORDING PURPOSES. (PROVIDE ASSESSOR'S MAP IF VACANT LAND)

Please check the appropriate box in response to the following questions :

Is the real property a leasehold estate? - Yes - No. If yes, how many years are remaining on the lease. _____

Does the real property also stand in the name of third persons (record owners other than the judgment debtor/defendant) as would be indicated by the records of the county? - Yes - No. If yes, list below the names and addresses of such third persons as shown by the records of the office of the tax assessor or, if no address is so shown, the address used by the county recorder for the return of the instrument creating the interest of the third person in the property. Include, with the list of third persons, any A.K.A.'s of the judgment debtor/defendant as indicated by the records of the county. Attach a separate sheet if necessary.

NAME: _____
ADDRESS: _____

NAME: _____
ADDRESS: _____

NAME: _____
ADDRESS: _____

NAME: _____
ADDRESS: _____

NAME: _____
ADDRESS: _____

- Additional names and addresses of third persons are contained on a separate sheet.

_____ Date _____

Signature of attorney (or creditor without an attorney)

PRINT Name and Address of attorney (or creditor without an attorney)

TEL (_____) _____ Ext. _____

FAX (_____) _____